# FOX POINT-BAYSIDE SCHOOL DISTRICT BOARD POLICY MANUAL

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## **FACILITIES AND GROUNDS RENTAL FEES**

All fees will be pre-paid when reservation is made. Payment may be made by check, cash or money order made payable to Fox Point-Bayside School District.

## **Standard Fee**

\$35 per hour per custodian

A standard fee is assessed during normal operating hours:

- 7:30 a.m. to 9:30 p.m. Monday-Friday on days when school is in session
- 7:30 a.m. to 3:30 p.m. Monday-Friday when school is not in session

#### Special Fee

\$75 per hour per custodian

A special fee is assessed for use during a weekend, holiday or outside of normal operating hours.

## Admissions/Sales Fee

10% of gross sales

If admission is charged or money raising is conducted as part of the event, the user shall pay a rental fee as fixed by the Board, in addition to the standard fee for custodial services.

#### **Field Rentals**

The standard fee for field rental will be \$15.00 per hour. Groups choosing to rent the fields will be responsible for any set-up or take down of equipment. For required setup prior to the event, a minimum of one additional hour will be charged, plus any additional time it takes to setup/take down thereafter, rounded to the nearest  $\frac{1}{2}$  hour.

If fields are to be rented for soccer on a seasonal basis the following rates will apply:

Stormonth	Hourly Rate	Seasonal Rate
Small Field	\$10.00	\$1000
Bayside		
Large Field/playground	\$15.00	\$1000
Large Field/track	\$12.00	\$1000
Dunwood		
Entire Field	30.00	\$3000

Restroom Facilities are not provided as part of field rental.

#### Setups

If furniture (chairs, tables, etc.) is required to be setup prior to the event, a minimum of one additional hour will be charged, plus any additional time it takes to setup/take down thereafter, rounded to the nearest  $\frac{1}{2}$  hour.

#### Cleanup

It is the responsibility of the user to restore the area to its original condition in accordance with School District standards. If the area is not left in its original condition, an hourly fee will be charged for the time it takes to complete the cleanup.

## **Cancellation**

If the user must cancel an event, a \$25 cancellation fee will be deducted from the refund. No cancellation fee will be deducted if the School District cancels the event.

LEGAL REF: Sections 120.12(9) Wisconsin Statutes

120.13(17), (19), (21)

CROSS REF.: 830 - Use of School Facilities and Grounds

830-Rule - Use of Facilities and Grounds Regulations

830-Exhibit 1 – Facilities Use Request

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